

Request for Proposal: Professional Services for On-Call Snow and Ice
Removal on Sidewalks in the City of Rochester
(September 1, 2015 – June 1, 2018)

FORM 1: REQUEST FOR PROPOSAL FORM

Contractor Name: _____ Date: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

PROPOSAL FORM

PRIMARY TASK	UNIT	PRICE (Enter proposed price per unit)			
		2015	2016	2017	2018
Mobilization	PER ADDRESS				
Removal of snow and ice from sidewalk	PER LINEAR FOOT (LF)				
Pedestrian ramp	EACH				
Sanding of sidewalks and ramps	PER LINEAR FOOT (LF)				

FORM 2: SUBMITTAL CHECKLIST

If additional space is needed, please attach additional sheets.

1. Performance and Payment Bonds (Section 5.a.i) Please check the box indicating the type provided:

- ☐ Performance and Payment Bond – Letter from Bond Company indicating the ability to secure \$10,000 performance and payment bond for the 3-year proposal.

2. Certificate of Insurance (Section 5.a.ii) – Letter from Insurance Company(ies) for all three (3) liabilities.

- ☐ Liability insurance
☐ Auto Insurance
☐ Workers' Compensation

3. Equipment List (Section 5.a.iii)

Equipment Type	Tires or Tracks	Width (in.)	Intended Applications

4. Staff Capacity (Section 5.a.iii). Please provide the names of the employee(s) you intend to assign to complete the various work tasks:

- ☐ Project manager and main point of contact
- ☐ Mobilization crew members
- ☐ Snow and ice removal crew members
- ☐ Sanding crew managers

5. Experience (Section 5.a.v):

Please provide a statement that indicates your commitment to this project, experience with similar snow and or ice removal services and identifies any potential conflicts with other work obligations:

6. Professional References(Section 5.a.v):

Reference Names	Phone Number	E-Mail Address	Relevant Projects Completed
1.			
2.			
3.			
4.			
5.			

7. Copies of contractor's proposal package:☐ **Three (3) copies**

By signing below, the Respondent acknowledges that they have carefully examined all RFP Documents and understands all instructions, requirements, specifications, terms and conditions; and that all statements, information, costs, and schedules submitted in response to the RFP are current, complete, true and accurate.

Name of Company

Date

Printed Name of Company Representative

Signature of Company Representative

Email

Phone